

**City of Stayton**  
**City Council Meeting Action Minutes**  
**July 18, 2016**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 8:04 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Rich Sebens, Police Chief
Councilor Brian Quigley (excused)	Andy Parks, Finance Consultant
Councilor Joe Usselman (excused)	Lance Ludwick, Public Works Director
	Janna Moser, Library Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Presentations / Comments from the Public</b>	
Employee Recognition by Keith Campbell	<p>City Administrator Keith Campbell recognized five employees for their years of service with the City of Stayton:</p> <ul style="list-style-type: none"> <li>Police Lt. Charles Button (10 years)</li> <li>Dan Fleishman, Planning &amp; Development Director (10 years)</li> <li>Officer Matthew Leonard (10 years)</li> <li>Bob Zeller, Chief Operator at the Water Treatment Plant (25 years)</li> <li>Alissa Angelo, Deputy City Recorder (15 years)</li> </ul>
<b>Consent Agenda</b>	
a. June 29, 2016 City Council Meeting Minutes	<p>Motion from Councilor Lewis, seconded by Councilor Niegel, to approve the Consent Agenda.  <b>Motion passed 3:0.</b></p>
<b>Public Hearing</b>	None
<b>Unfinished Business</b>	
<b>Second Consideration of Ordinance No. 996, Regarding Crop Production</b>	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report.
b. Council Deliberation	Discussion among Council and staff about removal of Commercial General from the ordinance and

c. Council Decision	the 200 foot rule.  Motion from Councilor Niegel, seconded by Councilor Glidewell, to approve the second consideration of Ordinance No. 996. <b>Motion passed 3:0.</b>
<b>New Business</b>	
<b>Consideration of Adoption of a Property Maintenance Code</b>	
a. Staff Report – Dan Fleishman	Mr. Fleishman reviewed the staff report included in the Council packet.
b. Council Deliberation	Council discussion of how a property maintenance code could benefit Stayton and how it works in other communities. Question of whether the City wants to get in the middle of tenant-landlord disputes. In addition, how the fees collected would be used.
c. Council Decision	Motion from Councilor Lewis, seconded by Councilor Glidewell, to continue discussion of this issue on an upcoming Council agenda. <b>Motion passed 3:0.</b>
<b>Dog Licensing</b>	
a. Staff Report – Chief Rich Sebens	Chief Sebens reviewed the staff report included in the Council packet.
b. Council Deliberation	Brief discussion of Marion County's registration numbers and cost effectiveness of implementing the program. Also, discussion of a dog park.
<b>Staff / Commission Reports</b>	
<b>Finance Director's Report – Cindy Chauran &amp; Elizabeth Baldwin</b>	
a. June 2016 Monthly Finance Department Report	No further discussion.
<b>Police Chief's Report – Chief Rich Sebens</b>	
a. June 2016 Statistical Report	No further discussion on report. National Night Out will be held on August 2 <sup>nd</sup> .
<b>Public Works Director's Report – Lance Ludwick</b>	
a. June 2016 Operating Report	No further discussion.
<b>Planning &amp; Development Director's Report – Dan Fleishman</b>	
a. June 2016 Activities Report	No further discussion.
<b>Library Director's Report – Janna Moser</b>	
a. June 2016 Activities	No further discussion.
<b>Presentations / Comments From the Public</b>	
<b>Business from the City Administrator</b>	
	None
	Reminder of the executive session immediately upon adjournment of the meeting.

**Business from the Mayor**

- a. Appointment of Scott West to the Parks and Recreation Board

Motion from Councilor Niegel, seconded by Councilor Lewis, to ratify the appointment of Scott West to the Parks and Recreation Board. **Motion passed 3:0.**

**Business from the Council**

None.

**Future Agenda Items – Monday, August 1, 2016**

- a. Business Survey Results
- b. Public Hearing – Code Amendments
- c. Public Hearing – Zone Map Amendment
- d. Wildlife Meadows Development Agreement

APPROVED BY THE STAYTON CITY COUNCIL THIS 1<sup>ST</sup> DAY OF AUGUST 2016, BY A 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: Aug 1, 2016

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: Aug 1, 2016

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 8/5/2016

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder

